



Application and Building Permit

1. Owner of the Premises: _____
2. Owner's Address: _____
3. Contact Phone: _____ Email: _____
4. Village Lot Number: _____
5. Address of Improvement: _____
6. Resident's name (if different than owner): _____
7. Premises Currently (Check One): ☐ Vacant ☐ Occupied
8. Application For (Check One)
☐ New Construction ☐ Remodeling ☐ Addition to Present Building
9. Check One: ☐ Residence ☐ Commercial ☐ Industrial
10. Contractor: _____
11. Contractor Address: _____
12. Estimated Starting Date: _____ Estimated Ending Date: _____
13. Signature of Applicant _____
14. ☐ Approved ☐ Denied
15. Authorized Signature _____ Date _____
16. Permit Number _____ Permit Cost _____
17. Comments _____

18. Sketch of Lot. On a separate piece of paper provide all dimensions and boundaries, name of street, all existing structures and orientation of home on this lot.
19. This permit is valid for a period of six months from date of approval.



Ordinance 18-02

Section 3: At the issuance of the building permit, the Mayor's Office shall laminate a copy of the approved permit. The laminated permit shall be displayed at the worksite in plain view from the possible roadway but not within the curb strip. Replacement copies of the laminated permit shall be issued by the Mayor's Office at a cost of \$3 to the applicant.

Section 4: The building permits are valid for 180 days after the approved date of issuance. Thereafter the applicant must reapply for another permit.

Section 5: All unused building materials and/or debris must be removed from the worksite at the expiration of the building permit.

Section 6: The contractor and/or property owner can be held in violation of this ordinance which constitutes a minor misdemeanor.

Section 7: During the course of their duties, all village employees are required by this ordinance to report any activity which they perceive to be in violation of this ordinance. The Mayor's Office will direct the Chief of Police or Street Commissioner to investigate any complaints or allegations concerning the issuance or non-issuance of building permits.

Section 8: The Mayor's Office, with the approval of the Village Council, may waive building permit fees for schools, churches, and other community service organizations.

Section 9: All other ordinances, resolutions, and/or motions inconsistent herewith are repealed insofar as the same may be inconsistent with this ordinance.

If commercial or industrial, please provide East Central Ohio Building Authority Permit No. _____

(All commercial and industrial construction projects must contact and attach an approval permit from ECOBA and, if applicable, the Tuscarawas County Regional Planning, Floodplain and Health Department)

Section 10: This ordinance is hereby declared to be an emergency ordinance, and its immediate passage is necessary in order to preserve, protect, and maintain the health, safety, and welfare of the citizens of the Village of Newcomerstown, Ohio.

Section 11: Wherefore, this ordinance shall take effect and be in force immediately upon its passage and approval.



Ordinance No. 18-02
An Ordinance Amending Ordinance No. 23-74,
Building Permit Fees for the Village of Newcomerstown, Ohio

Now, Therefore, be it ordained by the Council of the Village of Newcomerstown, County of Tuscarawas, State of Ohio:

Section 1: That a fee shall be charged by the Village and collected by the Mayor for each building permit issued by the Village. The amount shall be as follows:

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| • New single-family or multiple family dwelling: | \$35.00 |
| • Additions, alterations, improvements, siding, garages, sheds, etc., including to but not limited to sidewalks, patios, slabs, and driveways: | \$20.00 |
| • Commercial, industrial, and institutional additions: | \$100.00 |
| • Commercial, industrial and institutional new construction: | \$200.00 |
| • Erection of a fence | \$10.00 |
| • Certificate of occupancy | \$15.00 |
| • Demolition Permit | \$15.00 |
| • In-ground swimming pool, tennis court, or other outdoor recreational facility | \$20.00 |
| • Curbing, public sidewalks, and driveways in the street right-of-way | \$0 |
| • Curb cuts, plus \$1 per foot over 15 feet | \$10.00 |
| • Lot splits | \$25.00 |
| • Mobile Home permits (SDMH) | \$100.00 |
| • Manufactured home permits (RDMH) | \$100.00 |

Section 2: That any work performed, subject to these building permit regulations, within the Village of Newcomerstown, without prior issuance of a permit, will be charged a minimum additional fee of 20% of the required fee or \$10.00 whichever is greater.